

**DRAFT BYLAWS
ROOSEVELT BAND BOOSTERS
"Music, Marching, and Madness"
November 10, 2019**

ARTICLE 1 – MEMBERSHIP

Section 1

Membership is automatically conferred upon and limited to the parents and or guardians of all Roosevelt High School or Seattle Public School student musicians participating in Roosevelt Band Programs.

Section 2

Roosevelt Band Boosters (or, simply, "Band Boosters") supports and promotes all band in-class ensembles (i.e., Concert Band, Symphonic Band, Concert Band, Percussion Ensemble, and others that may arise from time to time in the Band program) as well as Drumline and Marching Band at Roosevelt High School, but does not support or promote Roosevelt High School's various Jazz Band, Choir, or Orchestra programs, which may be supported by a separate organization. The Band Boosters Board of Directors provides oversight decisions in implementing the Roosevelt Band Boosters Mission: "The mission of the Roosevelt Band Boosters is to raise funds to support the development of the Roosevelt High School Bands through supplemental coaching, scholarship, music, instruments, uniforms, and other supplies for the band and to provide logistical support between the 'Band' and the Roosevelt administration, staff, and students, and the general public."

ARTICLE 2 – BOARD OF DIRECTORS

Section 1

The Band Boosters organization is managed by a Board of Directors ("Band Board"), which is responsible for appointing individuals to volunteer roles such as Uniforms Coordinator, Bake Sale Coordinator, Husky Stadium Clean-Up Coordinator, and other positions as may be required by the Band Board in its sole discretion, to develop, propose, and oversee an annual budget for approval by the Members, and for other duties as may be required. The Band Board members are elected each year by vote of the membership of the Band Boosters in accordance with the process set forth elsewhere in this Article 2.

Section 2

All Roosevelt High School band ensembles are supported and promoted by the Band Board, which is comprised of the following Board positions: Chair, Treasurer, Secretary, and 2 At Large Members.

Section 3

Band Board membership is restricted to parents or legal guardians of student participants in the Roosevelt High School band ensembles.

Section 4

All Band Board positions will be filled by nomination and a vote of the members to be held no later than the third (November) regularly scheduled Board of Directors meeting of the fiscal year ("Annual Meeting"). After that date, the Band Board may appoint members to fill remaining Band Board vacancies.

Section 5

Band Board members will be elected by a majority vote of the members present at the Annual Band Boosters meeting. Proxy voting is not allowed. Members who do not attend a meeting at which an election is conducted as described above will be deemed to have waived their right to participate in that election, and there will be no quorum or minimum-members-present requirement to conduct any such election.

Section 6

Band Board members will serve one-year terms.

Section 7

A quorum of three (3) Band Board members is required for Board action. Board votes may be taken electronically at the discretion of the Chair.

Section 8

Powers, duties, and responsibilities of each Board member shall be determined by the Band Board.

Section 9

Should a Band Board position become vacant, the remaining Band Board members may appoint an acting Band Board member to complete the remaining term of the vacated office.

Section 10

A Band Board member may be removed only by a unanimous vote of the remaining Band Board members.

ARTICLE 3 — ANNUAL MEETING AND MONTHLY MEETINGS

Section 1

The Band Board shall schedule and conduct a regular monthly meeting during the school year unless there is a schedule conflict with other school activities, in which case the Band Board will reschedule the monthly meeting to avoid the conflict. Regardless of the date of any such regular monthly meeting, the Band Board shall engage in reasonable efforts to provide the members of Band Boosters with a least 10 days advance notice of each monthly meeting.

Section 2

The Band Board shall conduct the Annual Meeting during the third (November) regularly scheduled Band Boosters meeting. The purpose of the Annual Meeting is to elect the Band Board members (see Article 2, Section 4 above) and to approve the Band Boosters' Annual Budget for the new fiscal year.

ARTICLE 4 – BYLAW CHANGES

Bylaws may be changed by a two-thirds vote of those members present at the Annual Meeting and at any other regularly scheduled meeting provided that the proposed changes are distributed electronically to all Members and posted to the Roosevelt Band Boosters website member's area (<http://www.riderband.org>) a minimum of three days before a vote.

ARTICLE 5 — FISCAL MANAGEMENT

Section 1

The Roosevelt Band Boosters will maintain a unified budget and operating account serving all Program Ensembles, administered and managed by the Board Treasurer with oversight provided by the Band Boosters. This account is separate from any ASB, School, or District accounts.

Section 2

The fiscal year begins on September 1 and ends on August 31.

Section 3

A minimum reserve amount of \$20,000 will be established and maintained in the Band Booster combined checking and savings accounts.

Section 4

Endowments, if any, may only be approved by a majority vote of the Band Board and will be maintained and administered in a fund separate from the annual operating budget.

Section 5

While Band Board members are expected to operate within the approved budget, individual expenditures up to \$2,000 each may be made by a majority vote of the Band Board without the approval of the general membership. When mandated by exigent circumstances, exceptional spending of up to \$5,000 may be made by a majority vote of the Board of Directors so long as the expense is communicated to the Members at the meeting immediately following the Band Board vote.

Section 6

Expenditures greater than \$2,000 that are not already provided for in the approved annual operating budget must be approved by the general membership prior to spending.

Section 7

Proceeds from all fundraising activities and events, full ensemble performances and sales of merchandise are the property of the Band Boosters and may be allocated to serve any legitimate purpose in supporting or promoting the Roosevelt High School Band programs.

Section 8

Marching Band uniforms are the sole property of Roosevelt High School with maintenance and repair costs provided by the Band Boosters.

Section 9

Members of the Band Boosters are volunteers and do not receive compensation for their work on behalf of the organization. Elective recognition awards may be decreed solely at the discretion of the Band Board and are not to exceed \$50 for any Board Member or Volunteer in any Fiscal Year. Elective recognition awards for Roosevelt Program directors and contractors may be decreed solely at the discretion of the Board and are not to exceed \$2,000 for any individual within a fiscal year.

Section 10

When developing the proposed budget each year, the Band Board will allocate an appropriate amount of money to an account to be used for financial aid scholarships, which will be administered in accordance with Section 11 below.

Section 11

Need-based financial aid scholarships will be approved by the Band Booster Treasurer and will be kept confidential. The Treasurer should defer to the President for any requests that involve the Treasurer's family to avoid conflicts of interest.

ARTICLE 6 – DISSOLUTION OF THE NON-PROFIT ORGANIZATION

Section 1

Upon consideration of the dissolution of the non-profit organization, a membership meeting must be held with thirty days prior notice, at which a two-thirds majority of members present must vote to dissolve the nonprofit organization

Section 2

Upon dissolution of the non-profit organization, and in accordance with the Articles of Incorporation, assets shall be distributed for one or more exempt purposes within the meaning of section 501 (c) (3) of the Internal Revenue Code, or shall be distributed to the federal government, or to a state or local government, for public purpose.

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